

ANKENY CHRISTIAN ACADEMY

1604 W 1st Street
Ankeny, IA 50021
Phone: (515) 965-8114
Fax: (515) 965-8210
www.ankenychristianacademy.org



Employment Application

Name _____ Phone _____

Address _____
Street City State Zip Code

E-mail Address _____

Teaching Certificates/Endorsements or Licenses:

Years of Classroom Teaching Experience: Full Time: _____ Part-time _____

Years of Administrative Experience: _____ Date you are available to start: _____

Employment History

Please start with the most recent.

Employer _____ Supervisor/Administrator: _____

Address _____ Phone _____

Position _____ From _____ to _____

Reason for Leaving: _____

Employer _____ Supervisor/Administrator: _____

Address _____ Phone _____

Position _____ From _____ to _____

Reason for Leaving: _____

Employer _____ Supervisor/Administrator: _____

Address _____ Phone _____

Position _____ From _____ to _____

Reason for Leaving: _____

Personal References

Do not list employers or family members.

Name _____ Address _____

Phone _____ How long have you known this person? _____

E-mail address: _____ Relationship: _____

Name _____ Address _____

Phone _____ How long have you known this person? _____

E-mail address _____ Relationship: _____

Name _____ Address _____

Phone _____ How long have you known this person? _____

E-mail address: _____ Relationship: _____

Eligibility

Have you ever been convicted of a felony, misdemeanor, or crime? _____

Is there a founded or confirmed child abuse report involving you? _____

I have read Ankeny Christian Academy's Statement of Faith (available at ACA's website home page) and fully agree without any reservation. Yes _____ No _____

Church Currently Attending: _____ Member? _____

Years of Attendance: _____

Pastor's Name: _____ Phone Number: _____

E-mail Address: _____

In completing this questionnaire and returning it to Ankeny Christian Academy, I:

- Verify that the information that I have provided in this application is true.
- Give permission to Ankeny Christian Academy to contact any former employers or references listed in this application and to conduct a background check.
- Understand that giving false information, if hired, can lead to termination of employment.

Name: _____ Date _____

Employment Questionnaire

Please list your degrees in Education/Administration and/or Biblical studies.

Of what, if any, professional organizations are you a member?

Please comment on the Lord's leading in your life in regards to working in a Christian school.

Describe your personal philosophy of Christian education.

What is your philosophy of discipline in a school setting?

What do you consider to be the proper classroom atmosphere for learning?

How would you assist teachers to improve the quality of instruction?

Please list curriculum you have used.

How do you feel you can prepare the high school students to be successful in college?

In every Christian school, dress code, music, and technology can become an issue. From your experience as an administrator, how would you handle conflict in both of these areas?

Please give us a brief statement of your understanding of evolution vs. creationism.

What do you feel is the most effective way to communicate with parents? Please give an example.

Describe your management/leadership style.

What experiences would you bring with you to ACA to help in growth, maintain excellence in education and meet the other demanding needs of a growing Christian school?

What experience have you had in budget management? In your opinion, what are the key areas that need to be watched in a Christian school?

Where is most of your administrative and teaching experience: preschool, elementary, or secondary?

Why do you believe God has called you to be an administrator?

Why are you changing positions at this time?

Do you plan to continue your education? What are your career goals?

In what activities/responsibilities do you regularly participate at your church?

Explain your understanding of the inspiration of Scripture.

Please give an example of a time you shared your faith with someone in a school setting.

Please give your personal testimony concerning you becoming a Christian.
