

**ANKENY CHRISTIAN ACADEMY  
BOARD OF EDUCATION FEBRUARY MINUTES  
March 1, 2010**

Attendance – Josh Craighead, Bob Deo, Beth Heggen Chad Kloppe, Kendall Kruger., Doug Reed, Phil Swift, Joyce Hansen  
Steve Mickelson – arrived 7:10

**PRAYER 6:00 PM**

**CALL TO ORDER – 6:40 PM – Doug Reed**

**DEVOTIONS & PRAYER – Chad Kloppe** – Choosing of David – I Samuel - David's focus not on himself but on God's and Saul's was on his own. Where is our focus? Heart reflects.

**READING & APPROVAL OF MINUTES – Beth Heggen**

**Josh motioned to accept the minutes w/ corrections, Phil seconded the motion. Discussion** – corrections: remove 'elementary' on the goals of a new school. Add approval of the ICC Leadership Committee for the self study 2010. **Passed 7-0.**

**COMMITTEE RECOMMENDATIONS FOR MOTION**

**Promotions**

- **Covenant Church Proposal** – Plan to talk w/ more churches that have done this and bring back another proposal.

**SCHOOL OVERSIGHT – Joyce Hansen**

- Administrator's Report
  - Professional Growth Plan for faculty – previously was required every three years. A 2007 law now requires it to be done for all staff every year. Recommendation to begin with the elementary level and proceed with secondary.
  - Steve arrived 7:10 PM
  - Iowa Core Curriculum – Leadership Committee has been followed up on for commitments. Not required in the secondary (Specially Accredited), but need to and will help as the benchmarks are completed.
  - Classroom Pets – Joyce recommends not having classroom pets; but would still allow for show and tell in the lobby and outside. Phil and Joyce will follow up with wording for a policy.
  - AEA 11 — Joyce shared what all AEA provides for us and will be meeting tomorrow w/ them to show support of their programs during the many cuts being made. **Consensus that the BOE unanimously supports the recognition of AEA as a vital educational partner as ACA strives for educational excellences.**
  - Parent Survey Review–
    - Updated the rating – 1. Strongly Agree, 2. Agree, 3. Disagree, 4. Strongly Disagree.
    - Interest for Paypal – 'fee'
    - Update of Website
    - Move #11 to the end
  - Boys' State Tournament School Release Plan - Field Trip
    - Doug – has a bus available for transporting if can work it out w/ our EMC insurance; Josh will ck into. The available party would title it over to us, we would insure, then title back to them. If not would have parents organized to drive. Joyce will check w/ Ames to also see rental cost.
    - School Schedule – **Consensus to approve**
      - Monday – 3:45 – Early dismissal times set**
      - If win:**
        - Thursday-12:15 – Secondary – Field Trip 10:40– Consensus – Approval (Approx. 46 students plus Secondary staff)**
        - Elementary – excused absent and teacher take a personal/sick day and request a sub. (DK-K Roundup still in session)**
      - If lose Thurs:**
        - Friday – 10:30 - ~~Dismiss early for Spring Break—no school~~ (DK-K Roundup still in session)**
        - This was corrected thru email. It was discovered Elementary couldn't take an additional day of Spring Break w/o having out having to make it up.
        - Consensus to excuse Secondary for the day and allow for Elementary to have an excused absence and teacher take a personal/sick day and request a sub.**
  - Summer Day Camp –( added and approved by Email the next day)  
**Bob motioned to accept Teri Strong's proposal for the 2010 Summer Day Camp to increase costs by \$5/week. This would make the rate \$140 for regular Camp hours and \$150 for extended hours. Beth seconded the motion. Discussion.** The brochures will be handed out next Wed. the 10th to DK and K and next Fri. the 12th to preschool and 1st-5th grade. **Passed 8-0 by email.**

## COMMITTEE REPORTS

- 1.) SCHOOL FINANCE – Bob Deo
  - Financial Report
    - **Consensus to continue discount for New Students 6-12**
- 2.) PROMOTION and DEVELOPMENT– Chad Kloppe
  - Director of Development Report
  - Committee Report
    - DK and K Round up – requesting an additional one again this July after Summerfest - last year seemed beneficial. **Consensus**
- 3.) PRAYER COMMITTEE – Kendall Kruger
  - Switched prayer time to before our board meetings at 6:00.

### LEASE AND RENTAL

- Day Light Donuts – renew in May – 6 mths
  - Frenchway – does not want to move to the back side. Consideration of giving them Drive Tech spot and have Drive Tech go around back (on a 6 mth lease).
  - Prayer for gym rental., no leads
- 4.) LONG RANGE PLANING – Steve Mickelson
    - Will send out finish copy and Chad will fwd to Foundation
    - Will Contact Tim Moerman about meeting w/ the board.
  - 5.) FACILITIES – Doug Reed
    - Committee Report
      - Ice machine from Caseys – donated
      - Sinks put in the Art Room
      - Scaffolding for gym – borrowed.
      - Lockers - proposal presented. \$60/locker, new, funds provided for: \$4420. **Consensus to buy if available.**
      - Floor Plan Draft presented w/ revisions.
      - Bus – consideration of buying vs. renting – Josh will get info on insurance.
      - Snow removal of lg piles was over \$1000 by a cost of \$1,800 – Kevin Tracy donated the extra \$800 – PTL.
  - 6.) ATHLETICS – Josh Craighead
    - Committee Report
      - Boys’ State Tournament rpt (Appreciation to Judy Reed and all she has done to help w/ t-shirts)
      - East Green now in our conference for next year.
      - Elkhorn/Kimballton and Exira merging
      - We are being redistricted for 8-Man Football next year– harder conference
      - Working on Athletic Handbooks
      - Mike Sheeks resigning as Booster President – a huge thank you for all he has done!
      - Duke Novak moving and new Defense Coach will be needed for football - a huge thank you for all he has done!
  - 7.) ACADEMIC STANDARDS - Phil Swift/Beth Heggen
    - Education Committee Report – no February Meeting
    - PTF Report – finalizing fundraisers for next year
      - Fun Night – March 11
      - Funds to provided items for teachers at year end.
      - Box Tops going well

### FINE ARTS – Beth Heggen

- Fine Arts Booster Report - no February Meeting

10:00 ADJOURNMENT TO CLOSED SESSION – **Doug motioned, Kendall Seconded the motion. Passed 8-0.**

Next meeting: March 25, 2010

Devotions and Refreshments: Doug Reed

Minutes Submitted by Beth Heggen, BOE Secretary.