

ACA Facilities Committee Meeting

October 22, 2011

7:00 p.m.

Present: Jim Jordahl, Melanie Frericks, Duane Toppin, Nick Vanlaningham

Jim opened in prayer at 7:10PM

Minutes from September meeting were reviewed. Nick moved to approve the minutes. Duane seconded the motion. Motion carried.

Jim reviewed the ASI snow removal bid. The committee suggested the following additions:

1. Playground area will be cleared when snow accumulation is more than 6 inches.
2. Three back entries will be cleared
3. Back alley will be cleared when main parking lot is cleared.
4. Sidewalks will be cleared when main parking lot is cleared.

Duane moved to approve the contract with these additions. Nick seconded. Motion carried.

The committee reviewed the concrete cutting/drainage channel bid. Concerns were expressed regarding the description of the drains and the lack of depth. Jim moved to approve the bid, subject to revision to meet Duane's approval as long as the total estimate was under \$2500. Nick seconded. Motion carried.

Aspen Aire's contract will be reviewed next month, after prices have been given.

Duane reviewed the issues that are occurring in Room 22 with a water leak. The city has asked that ACA turn the water off to determine which curb stop controls the area that has the leak. Duane will do this Sunday evening.

The team reviewed the major projects list. Changes are in italics on the attached list.

- Melanie will look for a volunteer to put items up on Craigslist or Ebay that we don't need, take up space, and could be sold.
- She will also ask for someone to help spray the fungus on the east side of the gym.

Melanie explained that the way that the rental agreement is worded that only association members receive 50% discount in rental. It has been suggested to give the same discount to staff who don't have children here as well as to preschool parents. Melanie moved to apply rental discount to staff and parents/guardians of children who attend ACA preschool and DK-12 programs. Jim seconded. Motion carried.

An EPA specialist reviewed our building and method of disposal of items. Their only recommendation is that we discontinue disposal of light bulbs in the dumpster, but rather that we box them up, label them, and take them to the hazardous waste location in Bondurant. This is not a requirement. Mrs. Hansen has arranged to have a parent who lives in Bondurant take the bulbs on her way home. The consensus of the committee is to have a parent take the boxes of light bulbs to the hazardous waste location as long as this option is available. Should it no longer be an option, staff will not make this additional trip to the site to dispose of the bulbs.

Duane stated that he was concerned about the energy waste in our building. Jim suggested we discuss this at our next meeting.

Melanie asked permission to initially attempt to secure a volunteer to sweep snow from the entryways (after plowing has been completed). If a volunteer is not secured, she will be looking for someone she can pay to do this as our custodians are not going to be available until the evenings. (This will also need to be discussed with the finance committee.) Last year, Mrs. Hansen, Mr. Olson, and Mr. Akkermann performed the additional snow removal. Jim moved to secure supplemental snow removal. Melanie seconded. Motion carried.

Meeting was adjourned at 8:25 p.m.