

PTF Meeting
April 11, 2011
7:00 – 8:43 p.m.
Art Room

Present: Phil Swift, Jenn Jackson, Emily Akkermann, Dana Craighead, Ann Marie Buell, Wendy Kropf, Brenda Schilling, Candice Pippett, Colette Mickelson

Open in Prayer

Review March Meeting Minutes – Wendy motioned to accept the minutes and Jenn seconded. Motion passed.

Review Treasurer Report – Brenda reviewed additional debits and credits, see report. Current balance is \$3728.27. Discussion was had on outcome from the craft sale. Brenda motioned to accept report and Ann Marie seconded. Motion passed.

Business for Discussion

- ❖ Schwann's Fundraiser update – Jenn is hoping that there will be a better outcome with the nicer weather tomorrow. She is also going to update office to remind association members about stopping by and purchasing items even without pre-orders. PTF discussed continuing the sales throughout the summer. Jenn is going to talk to Todd about what he wants to do.
- ❖ Craft Fair Update – This went over very well and there was a lot of positive feedback from vendors. PTF made over \$1600. Definitely worth keeping. PTF is looking at doing a show in fall and spring for 2011-2012 school year.
- ❖ Final Fundraisers for 2010-11 school year – We just have monthly ice cream and Schwann's sales left.
- ❖ End of Year Teacher Luncheon- Emily updated us with feed back from the teachers. After some discussion PTF is going to go with Thursday, June 2nd at Yanni's. Phil is going to check with Melanie about the date and then contact Yanni's.
- ❖ Website update – we will wait till Mrs. Hansen can be here to give us more of an update. Phil suggested that we work on this over the summer and have it up and running by this fall. Ann Marie suggested possibly linking this website to Facebook.
- ❖ Staff/School Purchases –
 - \$25 gift cards for teachers at the beginning of the school year with the option to pick from Staples, Learning Post, or Menards. This will require PTF leaving \$1800 in account for 2011-2012 school year, which leaves PTF \$1900 to spend during the rest of this current school year.
 - Cash gift or gift cards to give to office personnel as an appreciation. Candice motioned to provide office staff and

Melanie a \$25 cash office appreciation gift. Jenn seconded and the motion passed. Ann Marie is going to take care of the thank-you notes.

- Table cloth with ACA logo- Candice said that her sister could possibly do this
- More tables for gym
- Horizontal paper roll rack with rolls of paper- Emily is going to look into the cost of this with \$1000 as the limit.
- Construction paper 11x17

Phil asked Emily to get a list from the teachers of anything else they really need before the end of the year.

- ❖ Officer Nominations- Phil Swift, President; Candice Pippett, Vice President; Brenda Schilling, Treasurer; Secretary, currently taking any nominations.

New Business

- ❖ Teacher Appreciation Week- May 6th
 - Monday-May baskets, Colette
 - Tuesday-Subs for lunch, Candice
 - Wednesday – \$5 TCBY gift cards-Brenda
 - Thursday – lunch and dessert from Colette and Ann Marie
 - All week recess duty coverage headed up by Colette
 - Candice is going to organize a card shower for teachers through the homeroom moms
- ❖ Dana suggested asking Higher Power to do a concert for PTF either during the summer or September. Phil is going to submit the idea to promotions.

April/May Birthdays- These currently are taken care of.

Close in prayer- Phil

Adjourn – 8:43

Next meeting – May 9 at 7:00 p.m.

**Respectfully submitted,
Dana Craighead, PTF Secretary**