

**ACA TUITION REDUCTION INCENTIVE PROGRAM (TRIP)
APPLICATION FORM**

Fill this out and take the paper copy to the Main Office at ACA or present it with your 1st order.

PLEASE PRINT:

LAST NAME: _____

WIFE FIRST NAME: _____ WORK PHONE: _____

HUSBAND FIRST NAME: _____ WORK PHONE: _____

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

HOME PHONE: _____ EMAIL: _____

PROGRAM TO BE CREDITED, PLEASE CIRCLE ONE:

My child's(ren): Tuition/Preschool/Childcare Payment Lunch Ticket ACA Scholarship Fund

Other Family Tuition/Preschool/Childcare Payment - Family name- _____

Teacher Lunch/Classroom Fund - Teacher name- _____

Future Family Account Tuition/Preschool/Childcare Payment - Family name- _____

(This fund will be held for a maximum of 5 years. If the student does not attend school at ACA the money can not be refunded. The funds will be transferred to the ACA scholarship fund)

If this changes throughout the year, another application will need to be completed and returned to the office.

On Mondays:

Drop off your order form and check for the gift certificates/debit cards in the TRIP Box by 11:00 am on Mondays. Your order will NOT be processed without payment included.

On Fridays:

All orders will be available for pick up on Fridays at 11:00 am in the main office. If you need to pick up after office hours (after 3:30 pm), please check with Mrs. Strong at the Childcare office and she will obtain your order for you.

_____ Allow your student to pick up the gift certificates/debit cards.

_____ Allow another parent to pick up the gift certificates/debit cards.

Name _____

Please fill out this application form **completely**, this tells us who will be picking up your order so we do not give it to the wrong person. If your student picks up your order, please make sure they know when you have an order to bring home. We try to help by sending reminders out but **you** must inform your student if you expect them to pick up the order. If you did not plan on having your student pick it up and plans change during the week, please send a note with your student giving your permission for us to release the order to them. Remember this is just like cash--when it leaves our hands, it is **your responsibility**. Anyone picking up TRIP orders will be asked to sign for them. Most gift certificates/debit cards have at least a 1-year expiration date. ALL ORDERS ARE FINAL, NO EXCHANGES OR REFUNDS. **Make checks payable to ACA.**

Should you leave ACA, any balance in your account will be donated to the ACA scholarship fund.

YOUR SIGNATURE: _____ DATE: _____
(Required)